

GREAT AYTON PARISH COUNCIL

Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk



To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 5 December 2023 at 7.00pm for the purpose of transacting the following:

Notice of Meeting

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

Agenda

1. To receive apologies for absence and to consider approval for the reasons for absence
2. Minutes from the ordinary meeting held on 7 November 2023
To confirm the minutes as a true and correct record and discuss any matters arising
3. To receive monthly report from North Yorkshire Police – 1st October – 31st October- ASB Personal: 4 – 2 of which are relating to same event, ASB Nuisance: 8, Arson/Criminal Damage:1, 2 re damage at allotments, Theft (including from shops): 4, Auto crime/SMV:1, Violence Against the Person:2, 1 dog attack, other crimes:1. Total this period: 24.
4. To receive report from NYC councillor
5. Allotments –
To approve terms of reference for the Allotment Bid Committee
To appoint Chair of the Allotment Bid Committee
6. To receive report on Floodplain Meadow
7. Football club lease agreement – progress to be reported and approval looked at if information received and requirements in place in advance of the meeting. Lease signed and sent to solicitors awaiting sub lease.
8. Planning matters (Appendix One)
To consider and decide upon planning applications.
To receive planning decisions/information
9. Correspondence and Information from Clerk (Appendix Two)
To receive and review the correspondence and information details and decide upon necessary actions attached.
10. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
11. Financial Reports (Appendix Four)
To receive and approve items on the Accounts Report
12. Approval of meeting dates for 2024
13. Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.
14. Discuss staffing matter – Clerks 6-month probation ended, proposal from the appointed Staffing Committee and to progress staff appraisals for the New Year

Date of next meeting of Great Ayton Parish Council Tuesday 9th January 2024

Signed Angela Livingstone Clerk to the Council Date 30th November 2023.
Chair: Mr R Kirk

AGENDA FOR 5/12/2023

APPENDIX 1

PLANNING & LICENCING REPORT

NYC / NYMNP PLANNING APPLICATIONS FOR REVIEW

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB23/02273/FUL - 2 West Terrace	Application for alterations to two houses (Nos 2 and 3 West Terrace) to form one house. Replacement bay windows. Demolition of existing chimney. Construction of rear Porch.
Premises Licence application - 115 High Street, Great Ayton	
ZB23/02318/FUL - 15 High Street	Demolition of existing conservatory and erection of a 2 storey extension to the side and a single storey extension to the rear
ZB23/02291/FUL- Bennetts Corner	Revised application for change of use of former caravan/grazing site into holiday chalet site with erection of 3No. Holiday chalets
ZB23/02313/FUL - 1A Bridge Street	Revised Planning Application for: Loft Conversion., Two storey extension to rear of house, Single storey extension to side and rear of house, Porch to front elevation, Render full building.
ZB23/02025/FUL - 114 Newton Road	Retrospective application for the construction of a raised patio with slabs with screening to the back and sides
ZB23/02415/FUL - 5 Linden Crescent	Dormer extension to front of property

NYC /NYMNP PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB23/01966/FUL - 1 Linden Road	Part two storey and part single storey extension to rear/side and alterations to windows and balcony area Application granted
ZB23/02012/FUL- 66 Guisborough Road	Retrospective siting of a wooden Grill Cabin building in the garden Application granted
ZB23/01975/TPO - 2 Old Mill Wynd	Works to trees subject to a Tree Preservation Order 1998/01 Application granted

AGENDA FOR 5/12/2023

APPENDIX 2

CORRESPONDENCE AND INFORMATION REPORT

Who	For Consideration
NYC	Statement of consultation on Community Involvement ends 22.12.23
Marwood School	Request for community project with stones on Low Green
Resident	Complaint re hedge cutting on Guisborough Road, request that hedge left higher in front of 86.
Clr Hall	Complaint from resident re dumped cars on Guisborough Road, passed to Police and NYC
Resident	Request to have lower branches of beech tree pruned overhanging garden from cemetery

Who	For Information
Clr Short	Tree discussed previously in Quaker burial ground – internal survey completed and no grounds for removal
NYC	108/110 Guisborough Road merged, now 108.
NYC	Invite to digital briefing on new Local Plan 5.12.23
Resident	Request for bins to be moved to rear of petrol station, advised to speak to them direct
NYC	Confirmation of moratorium period on allotment land
NYC	Low Green footbridge scheme being prepared to replace parapet and inspect Eastbrook footbridge

AGENDA FOR 5/12/2023

APPENDIX 3

COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP
REPORTS

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance	Grasscutting across village / facilities	Grass cutting tender –tender enquiry sent out return date 31 December 2023	Clerk
	Trees – High Green	Cherry trees to be pruned in the winter months by approved contractor. Awaiting response from planning on Lime tree pruning application.	Clerk
	Trees – Low Green	Awaiting planning application approval for pruning of 19 trees	
Parish Council facilities Van Hire	Lease agreement	Awaiting further information on lease agreement	Clerk
Benches	To continue maintenance Progress new items from donations	maintenance continuing. refurbished benches being re-installed New metal bench ordered for High Green and replacement plaque for Low Green bench to order	Clerk
Allotments	 Complaints received. Rents Water pipes	To consider allotment gates being locked – quote for parts -£753.44, inc. 35 keys at £9.85+VAT each. Request for new polytunnel and small hutch Complaints re fire, fly tipping and trucks All rent paid Information on water pipe positions to be progressed over the next year.	Cllr Baylin Clerk
Facilities	Cemetery	New grave reservation form being compiled. Council to confirm length of time for reservations and frequency of charges	
	Village Hall	Roof repairs being progressed	
Village events	High Green Christmas Tree Carols on the Green – Monday 18 th December 2023 7pm	Erected Monday 27 th November 2023. Christ Church and music organised for event. Collection buckets and song sheets to be passed on from Cllr Greenwell. To approve and organise any further requirements. Costs / type of lights for rent/purchase to approve.	Clerk

AGENDA FOR 5/12/2023

APPENDIX 4

ACCOUNTS REPORT – MEETING 7TH NOVEMBER 2023

Receipts

Paid From	Description	Date	Amount £
M&B Rea	Oct fees	3.11.23	270.00
Various	Allotment charges 23-24 since 6.11.23	various	393.75
Nat West	interest additional since 9.10 to 6.11.23		0.09
R McKinty	Kirby bench plaque change	7.11.23	100.00
J Monaghan	new metal bench High Green	8.11.23	1100.00
Bambridge Brothers	Memorial payment ref Johnson	28.11.23	125.00
			£1988.84

Payments

Paid to	Description	Date	Amount £
North Yorkshire	charges for bin collection	1.11.23	£64.62
Initial Rentokil	toilets contract for nappy bins ending Nov	16.8.23	£10.82
Initial Rentokil	toilets contract for 3 sanitary bins	13.10.23	£78.09
Minster	Van rental 28 days x £21 + RFL 28 x£1	7.11.23	£739.20
SSE Southern electric	Cemetery electric	10.11.23	£53.01
SSE Swalec	High Green electric	10.11.23	£58.17
SSE Scottish Hydro	toilet block electric	16.11.23	£711.76
SSE Scottish Hydro	toilet block electric	16.11.23	-£476.94
Sam Turner & Sons	laundry detergent for cemetery	20.11.23	£15.95
Sam Turner & Sons	stanley 12mm staples	22.11.23	£3.33
Sam Turner & Sons	cable ties 200x4.8mm black pack 100 x 4	23.11.23	£10.00
A Livingstone	Hope education - 4 packs toilet rolls	27.11.23	£136.76
Nat West	Bank charges 30.9-3.11	3.11.23	£59.43
Lee Marley	Stokesley motors diesel payment	29.11.23	£40.00
Lee Marley	Tindalls - key cutting allotment/Yatton office	11.23	£8.45
Gary Frankish	ground maintenance Nov	30.11.23	£920.00
Gary Frankish	Christmas tree collection/disposal & lights & 20lt of fuel for cemetery	30.11.23	£292.00
Alan Dale	Digging graves 20 th and 24 th November	30.11.23	£820.00
<i>Invoices received after agenda issued</i>			
		TOTAL	£3544.65

Authorised

Signed _____ Print Name

Signed _____ Print Name

Signed _____ Print Name